

Charter Township of Huron

JOB DESCRIPTION

Department of Public Works Laborer

Wage Range: \$19.15 - \$25.53 per hour, FLSA nonexempt

Work Week: Typical work week 40 hours,
Monday through Friday 8:00 am to 5:00 pm

Where to File: Township Clerk's Office
22950 Huron River Dr
New Boston, MI 48164

Last Date to File Applications: Friday, June 24, 2016 at 4:30 p.m.

Position is in the Teamsters Local 214 union.

This position is open to all applicants including those currently employed by the Charter Township of Huron. This position will be filled with the absolute discretion of the employer.

Position Summary: This is a semi-skilled work in the maintenance and construction of public works.

Reports to: D.P.W. Director and Crew Leader.

Supervises: None.

ESSENTIAL QUALIFICATIONS AND KNOWLEDGE, SKILLS AND ABILITIES

- ◇ Performs work related to the construction and maintenance of Township streets, sewers, buildings, water lines, parks grounds, trees, etc.
- ◇ Performs semi-skilled tasks in the building and mechanical trades.
- ◇ Instructs new workers in proper work techniques.
- ◇ Operates hand and power tools and vehicles that require mechanical aptitude.
- ◇ Ability to read and write in order to perform job functions at a level normally acquired through completion of high school or equivalent.
- ◇ Ability to understand and follow oral and written instructions.
- ◇ Knowledge of the principles, practices, tools and equipment used in public works construction and maintenance activities and in the mechanical trades.
- ◇ Knowledge of the traffic laws, ordinances and regulations involved in the operation of equipment.
- ◇ Knowledge of occupational hazards and safety precautions, including proper lifting techniques.
- ◇ Ability to establish and maintain effective working relationships with the public and other employees.
- ◇ Ability to perform job functions with little to no supervision.
- ◇ Ability to climb ladders and work at high elevations.

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- ◇ Ability to read maps and blueprints pertaining to water lines, sewer lines, and other underground utilities.
- ◇ Ability to determine the location of underground utilities using pipe locators and stake accordingly.
- ◇ Knowledge and ability to obtain water distribution operations license of the proper as needed.
- ◇ Possession of a valid Michigan Driver's License.
- ◇ Performs other duties as required.

WORKING CONDITIONS

- ◇ Normal working environment (approximately 50% of work time) is outdoors with exposure to natural elements.
- ◇ Frequent working environment (approximately 25% of work time) is inside a vehicle, with or without air conditioning.
- ◇ Frequent working environment (approximately 25% of work time) is indoors, with or without heat and air conditioning.
- ◇ Frequent exposure to lifting of heavy objects.
- ◇ Frequent exposure to background noise from operations of power tools, equipment, and vehicles.
- ◇ Frequent exposure to excessive noise from power tools and equipment.
- ◇ Occasional exposure to unpleasant odors.
- ◇ Frequent work assignments in confined spaces.

All communications with reference to the D.P.W. workload, policies, ability to perform, etc. will be handled by the D.P.W. Director. In the Director's absence the Crew Leader will assume these tasks.